



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

5720
Ser DNS-36RM/20U102647
October 1, 2020

Sent via email to: (b) (6)

Ms. Victoria D. Lewis

(b) (6)

Dear Ms. Lewis:

This is in reference to your Freedom of Information Act (FOIA)/Privacy Act (PA) request dated September 17, 2020. Your request was received in our office on the same day and assigned case number DON-NAVY-2020-012160.

Please be advised, a FOIA request by an individual for a copy of a service members service record or Navy Official Military Personnel File (OMPF) is considered an improper FOIA request. The Navy's Privacy Act System of Records pertaining to Navy OMPF requires that requesters seeking a copy of an OMPF pertaining to themselves, must submit a FOIA request under the **Privacy Act** directly to the Records Branch of Navy Personnel Command.

OMPF Privacy Act requests can be submitted by fax to (901) 874-2664 or by mail to:

Navy Personnel Command, PERS-313
5720 Integrity Drive
Millington, TN 38055

In an effort to further assist you, it has been determined that the portion of your request in which you are seeking "medical record from April 07, 2003 to January 10, 2006" may be maintained by the Navy Medicine Records Activity (NMRA) located at:

Navy Medicine Records Activity
BUMED Detachment St. Louis
4300 Goodfellow Blvd Bldg 103
St. Louis, MO 63120

In view of the above determination, your request is being returned to you, recommending that you write directly to the above-identified officials to request responsive records for your request. To assist you in making your request to the above-identified officials, a blank SF-180 form, which you need to complete and attach to your request letter, is being included as Enclosure 1.

In this instance, the fees associated with the processing of your request are waived, but this action is not indicative of how future requests will be handled.

For this determination, you have the right to seek dispute resolution services from either the DoD Navy Component FOIA Public Liaison, Mr. Chris Julka, at: Christopher.a.julka@navy.mil, via phone: (703) 697-0031; or by contacting the Office of Government Information Services at: (<https://ogis.archives.gov/>), (202) 741-5770, ogis@nara.gov.

Questions regarding the action this office has taken to process your request may be directed to our FOIA Service Center at (202) 685-0412 or via email at donfoia-pa@navy.mil.

Sincerely,

A handwritten signature in cursive script that reads "Gregory Cason".

G. Cason
By direction
Deputy Director,
DON FOIA/PA Program Office

Enclosure: 1. SF-180